

# Nuisance Diary Booklet



**Your Name:**

**Your Address:**

**Phone Number:**

**Email:**

You can return this diary by:

- handing it in at our office;
- phoning your housing officer on 200 7700 to arrange for collection; or
- Post it back to us freepost (only one diary per envelope, please)

**Unity Housing Association**  
**FREEPOST NEA 2498**  
**Leeds LS7 3HY**

## How to use this book

Please use this book to write down any incident of harassment, nuisance or other tenancy misconduct which you suffer or witness.

This information will help Unity's housing management team or Leeds City Council's Anti-Social Behaviour Unit decide whether they can take any action as a result of these incidents. It will be invaluable if we take action in court.

When you fill in this diary, please give the following information.

1. The **date** the incident happened
2. The **time** the incident began and ended
3. As much **detail** as possible, e.g. who did it (names, good descriptions or nicknames), where it happened, what happened, who witnessed it, what did you see or hear, what effect did it have on you or your family, what did you do about it, did you approach the perpetrator?
4. Your **signature** and the **date** you filled in the diary

Don't feel that you have to fill every page! It's better to write brief details than none at all. However, the more detail you provide, the better.

Our confidentiality guarantee

We understand how worried you may be about what might happen if you report anti-social behaviour. We will not do any of the following without your consent.

- Give this information to anyone else.
- Tell anyone outside Unity that you have complained.



1.

Date...../...../.....

Time from..... until.....

Details of incident.....

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Any other witnesses?      Yes   No

Witnesses' name & address.....

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Signed.....

Date...../...../.....

2.

Date...../...../..... Time from..... until.....

Details of incident.....

Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed..... Date...../...../.....

3.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed..... Date...../...../.....

4.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed.....

Date...../...../.....



5.

Date...../...../.....                      Time from..... until.....

Details of incident.....  
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Police involved?                      Yes No

Attending PC's name and/or number.....  
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Any other witnesses?                      Yes No

Witnesses' name & address.....  
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Signed.....                      Date...../...../.....

6.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed.....

Date...../...../.....

7.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed..... Date...../...../.....

8.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed..... Date...../...../.....

9.

Date...../...../..... Time from..... until.....

Details of incident.....

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Police involved? Yes No

Attending PC's name and/or number.....

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Any other witnesses? Yes No

Witnesses' name & address.....

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Signed..... Date...../...../.....

10.

Date...../...../.....

Time from..... until.....

Details of incident.....

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Police involved?                      Yes   No

Attending PC's name and/or number.....

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Any other witnesses?                      Yes   No

Witnesses' name & address.....

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Signed.....

Date...../...../.....

11.

Date...../...../.....      Time from..... until.....

Details of incident.....  
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Police involved?                      Yes No

Attending PC's name and/or number.....  
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Any other witnesses?              Yes No

Witnesses' name & address.....  
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Signed.....                      Date...../...../.....

**12.**

Date...../...../.....

Time from..... until.....

Details of incident.....

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Police involved?                      Yes No

Attending PC's name and/or number.....

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Any other witnesses?                      Yes No

Witnesses' name & address.....

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Signed.....

Date...../...../.....





14.

Date...../...../.....

Time from..... until.....

Details of incident.....

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Police involved?                      Yes No

Attending PC's name and/or number.....

Any other witnesses?                      Yes No

Witnesses' name & address.....

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Signed.....

Date...../...../.....

আপনি যদি এই তথ্যটা বাংলায় চান, তাহলে নিচের নম্বরে  
টেলিফোন করুন :

اگر شما این اطلاعات را به زبان فارسی میخواهید، لطفاً با شماره زیر تماس حاصل نمائید:

જો તમને આ માહિતી ગુજરાતીમાં જોઈતી હોય તો,  
મહેરબાની કરીને નીચેના નંબર પર ફોન કરો:

यदि आप यह जानकारी हिन्दी में चाहते हैं तो,  
कृपया नीचे दिए नम्बर पर फ़ोन करें :

گھر نہم زانیاریه به کوردی سۆزانی دهخوازیت تکایه تهلهفون بکه بۆ  
ژماره:

ਜੇਕਰ ਤੁਸੀਂ ਇਹ ਜਾਣਕਾਰੀ ਪੰਜਾਬੀ ਵਿਚ ਲੈਣਾ ਚਾਹੁੰਦੇ ਹੋ ਤਾਂ  
ਕ੍ਰਿਪਾ ਕਰਕੇ ਇਸ ਨੰਬਰ ਤੇ ਫੋਨ ਕਰੋ:

اگر آپ کو یہ معلومات اردو میں چاہیے ہوں تو برائے مہربانی نیچے دیئے گئے نمبر پر ٹیل فون کریں!

Nếu bạn cần thông tin này bằng tiếng Việt, xin gọi cho số điện thoại sau :

如若您希望得到本資訊之繁體中文版，請撥以下電話：

Si vous désirez recevoir ces informations en français, télé-  
phonez au numéro ci-dessous :

Se desejar obter esta informação em Português, por favor  
ligue para o telefone abaixo indicado:

If you need a copy of this booklet in large print,  
please ring the number below:

**0113 200 7700**